

The Great Lakes Comic Expo

<http://www.GreatLakesComicExpo.com>

EXHIBITOR REGISTRATION FORM

Business Name: _____

Your Name: _____

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Email:** _____

Web Site/Facebook: _____

2017 Event Dates/ TIMES/ Locations		
Summer Expo	Halfway to Comic-Con	Holiday Extravaganza
July 14, 2018 TABLES NOT YET AVAILABLE FOR PURCHASE	Friday, September 8, 2017 5PM to 9PM Saturday, September 9, 2017 10AM to 6PM	Saturday, December 9, 2017 10AM to 4PM
Trinity Lutheran Church NOT YET AVAILABLE	United Food and Commercial Workers Hall	United Food and Commercial Workers Hall
28000 Harper Ave Clinton Twp, MI 48036	876 Horace Brown Drive Madison Heights, MI 48071	876 Horace Brown Drive Madison Heights, MI 48071

Table Options for the Great Lakes Comic Expo

Table Size	N/A	8 Feet	8 Feet	8 Feet	"U" Table Set
Name	Ontario	Erie	Huron	Michigan	Superior Only @ UFCW Hall
Details	N/A	Against a Wall, with a Chair Next to Table	Aisle Spot	Wall Spot	3 Tables in a "U" Shape (refer to image/ description)
	N/A	No Space Behind Table	3-4 feet of Space Behind Table	3-4 feet of Space Behind Table	Approximately 12'x8' Floor Space Total
Image/ Example	N/A				

Please Make a Reservation Below at any number of our 2017 Event Dates.

Table Reservations will only be held AFTER a signed contract AND payment are received.

JULY 14, 2018

Saturday, JULY 14, 2018 @ Trinity Lutheran Church/School:

Superior Table (TWO 8-Foot Tables; ONE 6-Foot; Tables in a U Shape)
Quantity _____ x \$ XXX.xx

= \$ NOT YET

Michigan Table (ONE 8-Foot Table against a wall/3-4 Feet of Space Behind Table)
Quantity _____ x \$ XX.xx

= \$ AVAILABLE

Huron Table (ONE 8-Foot Table in an aisle/3-4 Feet of Space Behind Table)
Quantity _____ x \$ XX.xx

= \$ FOR

Erie Table (ONE 8-Foot Table AGAINST a wall/**NO SPACE** Behind Table)
Quantity _____ x \$ XX.xx

= \$ PURCHASE

Ontario Table (ONE 6-Foot Table in an aisle/3-4 Feet of Space Behind Table)
Quantity _____ x \$ XX.xx

= \$ XXXXX



JULY 14, 2018

SEPTEMBER 8-9, 2017

Saturday, SEPTEMBER 8-9, 2017 @ UFCW Hall, Madison Heights:

Superior Table (THREE 8-Foot Tables; Tables in a U Shape)
Quantity _____ x \$ 160.00

= \$ _____

Michigan Table (ONE 8-Foot Table against a wall/3-4 Feet of Space Behind Table)
Quantity _____ x \$ 75.00

= \$ SOLD OUT

Huron Table (ONE 8-Foot Table in an aisle/3-4 Feet of Space Behind Table)
Quantity _____ x \$ 70.00

= \$ _____

Erie Table (ONE 8-Foot Table AGAINST a wall/**NO SPACE** Behind Table)
Quantity _____ x \$ 65.00

= \$ SOLD OUT

Ontario Table (**NOT AVAILABLE ON THE UFCW FLOOR PLAN**)

SEPTEMBER 8-9, 2017

DECEMBER 9, 2017

Saturday, DECEMBER 9, 2017 @ UFCW Hall, Madison Heights:

Superior Table (THREE 8-Foot Tables; Tables in a U Shape)
Quantity _____ x \$ 150.00

= \$ _____

Michigan Table (ONE 8-Foot Table against a wall/3-4 Feet of Space Behind Table)
Quantity _____ x \$ 65.00

= \$ _____

Huron Table (ONE 8-Foot Table in an aisle/3-4 Feet of Space Behind Table)
Quantity _____ x \$ 60.00

= \$ _____

Erie Table (ONE 8-Foot Table AGAINST a wall/**NO SPACE** Behind Table)
Quantity _____ x \$ 55.00

= \$ _____

Ontario Table (**NOT AVAILABLE ON THE UFCW FLOOR PLAN**)

DECEMBER 9, 2017

GRAND TOTAL COST FOR TABLE RESERVATIONS

= \$ _____

3

DIFFERENT WAYS TO MAKE YOUR PAYMENT – PLEASE CHOOSE ONE

1

PAYMENT BY CREDIT CARD

CREDIT CARD AUTHORIZATION FORM

(Credit Card payments will be billed as **The Great Lakes Comic-Con** on your statement)

Name on Card: _____

Credit Card Number: _____

Expiration Date: _____ CVV: _____ Billing Zip Code: _____

I hereby authorize The Great Lakes Comic-Con to charge my table fees to my account.

Signature Authorizing Credit Card Charge: _____ **Date:** _____

Please Write the Billing Address (only if different from address above on page one)

2

PAYMENT BY PAYPAL

Payments can be made online using **PayPal**.

For more information, visit:

<http://www.greatlakescomiccon.org/payment>

3

PAYMENT BY PERSONAL CHECK

Please make checks payable to **The Great Lakes Comic-Con**.

There will be a \$50 charge for any checks returned unpaid.

PLEASE MAIL THIS CONTRACT TO:

The Great Lakes Comic-Con
P.O. Box 879
Washington Township, MI 48094

OR FAX IT TO:

888-417-4416

Remember to include THIS *signed* Exhibitor Contract with your payment.

Information can also be submitted paperless online at

<http://www.greatlakescomiccon.org/contract>

Exhibitor Contract Terms – Include this with your payment

A. Booth/Table Space

1. The Great Lakes Comic-Con/Expo will provide the table(s) reserved above once payment and a signed contract are received.
2. The Great Lakes Comic-Con/Expo reserves the right to change table locations at the promoter's discretion to fit the needs of the event.
3. Exhibitor will keep their booth/table area clean and is responsible for any damage. Exhibitor agrees to leave the area "broom clean" at the close of the show.
4. Renting, Selling, or Subletting booth space is strictly prohibited without permission.

B. Set-up and Tear Down

1. All set up times/dates will be provided via email approximately 3 weeks before the event date. This information will also be posted on our web site.
2. Vendors must have all items removed from the facility by 7PM on the event date.

C. Payment for Space

1. Exhibitor understands the payment policy and agrees to pay as per the terms of the application.
2. There will be a \$50.00 fee for checks returned unpaid.
3. All deposits are non-refundable.

D. Display Regulations

1. No exhibit may block or interfere with other exhibits and may not exceed booth/table space or 8 feet in height.
2. Any damage caused to the building or its furnishings by the Exhibitor is the sole responsibility of the Exhibitor.
3. Exhibitor agrees to remain set up during all exhibit hours. No early breakdowns of exhibits are allowed without the prior consent of the show promoters.
4. Exhibitors must stay within the boundaries of their exhibit space.

E. Merchandise for Sale

1. Exhibitor agrees that all merchandise for sale is legal and licensed.
2. Bootleg merchandise is prohibited, and the promoter is not responsible, but will take action if necessary.
3. ABSOLUTELY NO PORNOGRAPHY OR ADULT ONLY MATERIAL IS TO BE SOLD AT ANY TIME AT THE GREAT LAKES COMIC-CON/COMIC EXPO.
4. Any items found to be offensive MUST BE REMOVED from sale. The Great Lakes Comic-Con/Comic Expo staff has final say on what is, or is not, acceptable. If you have an item that you believe someone may find to be questionable, please make sure to ask.

F. Taxes and Licenses

1. Exhibitors shall obtain any licenses, permits, identification numbers, or approvals under federal, state, or local law applicable to its activities at the event at its sole expense including the Michigan State sales tax.
2. Exhibitor not holding a State of Michigan sales tax license agrees to file a Concessionaire's Sales Tax Return within 3 days after the end of the show. This form will be given to you.
3. Exhibitor understands that failure to file a Concessionaire's Sales Tax Return may result in a tax assessment against you by the Revenue Commissioner.

G. Damages & Losses

1. The show promoters and the venue (Trinity Lutheran Church and the United Foods and Commercial Worker's Hall) are not responsible for any theft or loss. This includes set-up, tear down, and during show hours.
2. Exhibitor is responsible for his or her own security during show hours.

H. Cancellation

1. No refunds will be given if an exhibitor cancels within 30 days of the event. For any cancellations before the 30-day mark, a transfer may be granted and payment will be applied to the next Great Lakes Event – only if we are able to sell your reservation to another vendor.
2. Refunds will not be available due to Force Majeure (refer to I2).

I. Liability and Force Majeure

1. **Hold Harmless**
By signing agreement, you acknowledge that you have read, understand and agree to be bound by both the terms and conditions set on this application. You acknowledge that failure to abide by the rules may result in the loss of your Exhibitor privileges without recourse or refund. By agreeing to exhibit at The Great Lakes Comic-Con/Comic Expo, the exhibitor agrees to protect, keep, and save The Great Lakes Comic-Con/Comic Expo promoter(s) and the venue (Trinity Lutheran Church and the United Foods and Commercial Worker's Hall) forever harmless from any damage, loss, theft, cost, liability, act of God, terrorism or expense that arises from their exhibiting at our show. This agreement covers full setup, run of the show, and teardown.
2. **Force Majeure**
In the event that the venue (Trinity Lutheran Church and the United Foods and Commercial Worker's Hall), or any part of the exhibit area thereof, is unavailable, whether for the entire event or a portion of the event, as a result of fire, flood, tempest, or another such cause, or as a result of governmental intervention, malicious damage, acts of wars, strike, labor disputes, riot, or agency which the promoters have no control, or should the promoters decide that because of any such cause it is necessary to cancel, postpone, or re-site the show, or reduce installation time, exhibit time, or move-out time, the Great Lakes Comic-Con/Comic Expo, and its promoters, shall not be liable to indemnify or reimburse the Exhibitor in respect of any damage or loss, direct or indirect, arising as a result thereof.

I hereby understand, agree, and will abide by the terms set forth in this contract.

Exhibitor's name (please print) _____

Exhibitor's Signature _____ Date _____

**Remember to include this
signed Exhibitor Contract with your payment.**

<http://www.greatlakescomiccon.org/payment>

**Or, submit this contract PAPERLESS at
<http://www.greatlakescomiccon.org/contract>**

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